

No. 3-40/08-Pub-II 6086-29
Information and Public Relations Deptt.
Himachal Pradesh, Shimla-2

From

The Director,
Information and Public Relations,
Himachal Pradesh, Shimla-2.

To

1. M/S New Raju Tent House Pvt. Ltd., Plot No. 304, BMM,Phase-11, SAS Nagar Mohali, Punjab.
2. M/s New Light & Sound, #2, Egg market, Shimla,-171001 (H.P.)
3. M/S Lakshya Arts, Ram Kamal, Ghora Chowki, Shimla-5.

Dated: Shimla-2. 06 March, 2024

Subject: - Regarding tender for empanelment of reputed/experienced professional agencies for hiring and installation of LED Screens P1.5/P2/P3/ P6, HD LED Televisions of different sizes (32/42/50/55/75 inches), Video Conferencing equipments, Equipments for screen splitting (multi format options), HD Video Camera set up on crane/stand, video switcher and video recorder etc. alongwith accessories for livecast/telecast of event at venue/remote locations and Line Array/Speakers/Horns/Trumpet based Public Address System with required accessories, in Himachal Pradesh for a period of 2 years.

Sir,

With reference to the tender floated by this Department for the services cited above, following agencies are hereby empanelled for the services as per the scope of the ibid tender on the rates being mentioned herewith:

Sr. No.	Name and address of the firm	Rank
1.	M/S New Raju Tent House Pvt. Ltd., Plot No. 304, BMM,Phase-11, SAS Nagar Mohali, Punjab. Contact No. : 9417003346 LL : 0172-4641234	L 1
2.	M/s New Light & Sound, #2, Egg market, Shimla,-171001 (H.P.) Contact No. :9857390060, 9817047047 LL.: 0177-2813347, 2657747	L 2
3.	M/S Lakshya Arts, Ram Kamal, Ghora Chowki, Shimla-5. Contact No. :9218846089 LL: 01772832951	L 3

The empanelment does not provide any right to claim for awarding work orders. For every work order, the Department will first place order to the L1 ranked firm. If it declines to

provide services then L2 firm and so on and so forth could be approached for the services on applicable rates being mentioned below:

Detail of equipments/services alongwith applicable rates

LED screens, LED TVs and its accessories

Sr. No	Description of Equipments/ services	Rate per Screen per day excluding GST in rupees
1.	P1.5 LED Screen (15x10 Feet) with following accessories: <ul style="list-style-type: none"> Laptop with Graphics card & appropriate configuration for live telecast/live streaming Stage Platform for installing LED screen-3feet/4 feet HD Video Processors (Multi in and multi out with 4+ Layout, with Audio Video synchronization with existing available VC end Point setup/Codec Cisco Kit Plus and Polycom Group 500/700 model PA System with amplifiers, two mikes and two Speakers of 50 watts each for reproduction of sound HD LED TV of size 55" with stand 	44,000/-
2.	P2 LED Screen (15x10 feet) with above mentioned accessories	33,000/-
3.	P3 LED Screen (15x10 feet) with above mentioned accessories	18,750/-
4.	P6 LED Screen (15x10 feet) with above mentioned accessories	18,000/-
5.	HD LED TV of size 75"/55"/50"/42"/32" with stand	3,000/-
6.	Any other item	nil

Equipments required for live casting of the function

	Description of Equipments/ services	General Specifications	Rate per unit per day excluding GST in rupees
1.	One No. HD Video Camera on stand with following accessories: <ul style="list-style-type: none"> Video interfaces HDMI (2.0) Video switcher (8 Channels live stream HDMI switcher) Compatible with multiple cloud platform like Cisco Webex/Google meet/SIP Based and Existing available VC end Point setup/Codec Cisco Kit Plus and Polycom Group 500/700 model 	Resolution 1080p 60fps, 4K 30fps Zoom 240X x total -20X optical zoom- 12X digital zoom or better.	10,000/-

	<ul style="list-style-type: none"> • Laptop with Graphic card • HD Video Processor (Multi in and multi out with 4+ Layout with Audio video synchronization) • Live Screen Switcher • Screen Splitting equipment (Multi in multi out) • Type C Video capture card with audio input 		
2.	8 Channel digital audio mixer, Latest Digital Audio mixer suitable for video conference, so as to cover the entire arena with quality sound during the two way interaction	-	5,000/-
3.	Crane with arm for mounting Video Camera	-	12,000/-
4.	HD Camera on stand without accessories	Resolution 1080p 60fps, 4K 30fps Zoom 240X x total- 20X optical zoom-12X digital zoom or better	4,000/-
5.	Drone Camera	HD (1080/720p)	10,000/-
6.	Outdoor Teleprompter for VVIPs	Multinational brand	25,000/-
7.	Online UPS (2KVA)	-	500/-
8.	VC Endpoint	Cisco Kit Plus/Polycom Group 500/700 or better equipment	5,000/-
9.	Portable Internet Connection (Wi-Fi dongle etc.)	-	500/-
10.	Any other additional equipment required for the purpose	-	-

Public Address System

	Description of Equipments/ services	Make/Model with General Specifications (Specify brand name)	Rate per Line Array/per Speakers/per Horns/per Trumpet/per Digital Audio Mixer/per mike etc. per day (excluding GST in rupees).
1.	Line Arrays 3 -Way	Multinational	1,800/-

	(a) 10" (b) 12"	brand	
2.	Speakers (specify size & wattage)	-do-	1,000/-
3.	Amplifiers	-	-
	1000 Watts	-	950/-
	2000 Watts	-	999/-
	3000 Watts	-	1111/-
	5000 Watts	-	2,000/-
	6000 Watts	-	2,000/-
	10000 Watts	-	2,000/-
4.	Digital Audio Mixer	Multinational brand with mono to 3.5 mm, XLR to 3.5mm facility (atleast 6 each) and external XLR mike facility.	-
	24 Channel		6,666/-
	48 Channel		6,850/-
	64 Channel		7,000/-
5.	Horns	-	200/-
6.	Trumpets	-	300/-
7.	Cordless Mikes	Shure equivalent	or 1000/-
8.	Mikes for speech (Goose Neck)	Shure equivalent	or 800/-
9.	Mikes for music	Shure equivalent	or 500/-
10.	Generator (noise free) (All rates should be inclusive of fuel to run the Generator for minimum 8 hours per day)	63 KVA	7,400/-
11.	Any other additional equipment required for the purpose (rates quoted for this item shall not be considered for comparison of rates purpose)	-	Syniser Neck Goose Mike 10,000/- each


Terms and conditions of the empanelment

1. The empanelment will be valid for the period of 2 year(s). However, the empanelment could be extended further on mutually agreeable terms.
2. A panel of three Firms/Agencies has been made by the Department in order of rank. If the Firm/Agency ranked as number one refuses to execute the order, then it will be awarded to the number two ranked Firm/Agency and so on and so forth on the rates detailed above.

3. Rental charges for LED Screen alongwith accessories and other equipments will be paid for two days (for the day of function and day of testing). No rental charges will be paid for the day of transportation. The Firm/Agency will have to install the LED Screen alongwith accessories and other equipments, 24 hours before the start of function and make it ready for testing. The Equipments may be required to be installed at any location in the State as per requirement.
4. The rates approved by the Department will be final for the empanelment period and no request for change in the rates will be entertained during the said period.
5. The installation and commissioning of the entire system/individual systems will have to be done on a two days notice of the Department. However, in emergent situations firm/agency empanelled at lowest rates with the Department shall be required to execute the work on very next day of the issue of release order. This condition also includes the work to be executed immediately on signing of Contract Agreement.
6. The EMD of Rs. 2,00,000/- (Two Lakh) only deposited by each empanelled agency has been converted into security deposit for the entire term of contract and will be retained by the Department and refunded only after the expiry of contract period.
7. The security money deposited with the department shall be forfeited in case empanelled firm refuses to execute the work order released by the department.
8. Payment on account of installation of the entire system/individual system will be released within 30 days of the receipt of final bills duly verified by authorities concerned.
9. The deduction from final bill submitted by the firm shall be made in case of delay in execution of work or if the execution of work by the firm is not at satisfactory level.
10. No payment will be made for any non-functional LED Screens.
11. Actual transportation charges of the LED Screens incurred by the Firm/Agency will be paid on the rates fixed by registered Transport Union. The supplier will furnish an undertaking that the rates being charged are minimum. The Firm/Agency will be required to carry maximum possible number of Screens in a vehicle to the locations falling on the same route. However, at any time, if it is found that the Firm/Agency has charged excess fare, the Firm/Agency shall be liable for penal action as per the provision of Law and excess payments made shall be recovered.
12. The agency will have to supply equipments of desired specifications and make/model.
13. The agency is liable to keep sufficient spares at site during the event.
14. The agency has to arrange the Soundless (Noise free) Generator along with fuel for Operation at Stage.
15. The agency has to provide proper ground earthing for Generator/electrical equipments of sound and video at event premises.
16. It shall be the responsibility of the agency to arrange for manpower, material and necessary expertise for executing the work.
17. The agency must ensure the safety of their equipments during the events, the department will not be responsible for paying damages, theft of the equipment in any way.

18. Each activity/job has to be provided and made operational strictly as per specifications and schedule.
19. No subletting will be authorised. The agency will be the sole operator and responsible for operations.
20. The agency will supply a list before start of the VIP/VVIP event of its team members/employees showing their names, addresses and photographs for the purpose of issue of photo identity cards as well as for Police Verification. No substitution of the employees will be allowed except in emergent cases and that too with the prior approval of management in writing. Further, a list of its employees as well as the substituted/changed employees to be deputed for the event duty, showing their names, addresses and photographs has to be supplied for the purpose of Police Verification.
21. Each activity/job has to be provided and made operational as per specifications and schedule.
22. Smoking, consumption of liquor and chewing of tobacco etc. by the staff of the service providers are totally banned during events.
23. Child labour will not be permitted.
24. In addition to the above, the empanelled agencies will have to abide by all the other terms and conditions of the tender.


Yours Faithfully


Director,
o/c Information and Public Relations,
Himachal Pradesh, Shimla-2.

Endst. No. & Date: As above.

Copy forwarded to :

1. The Principal Secretary (I&PR) to the Government of Himachal Pradesh for information please.


Director,
o/c Information and Public Relations,
Himachal Pradesh, Shimla-2.